**Rep. Tim Walberg – MI-05**

**FY26 Community Project Request Form**

Please submit this form as a Microsoft Word document by COB Tuesday, March 28, 2025 to MI05TW\_Community\_Project\_Funding\_Requests@mail.house.gov.

If you are submitting multiple requests, please use a separate Word Document for each request and send in separate emails.

**When submitting your application, please include in the body of the email a short summary in the following format:**

I am requesting funding for the [PROJECT NAME] Project in fiscal year 2026. The entity to receive funding for this project is the [REQUESTING ENTITY NAME], located at [REQUESTING ENTITY ADDRESS INCLUDING STREET NAME, CITY, STATE, AND ZIP CODE].  The funding would be used to [SHORT DESCRIPTION OF PROJECT INTENT]. The project is an appropriate use of taxpayer funds because [SUMMARY OF JUSTIFICATION OF PUBLIC BENEFIT].

The project has a Federal nexus because the funding provided is for purposes authorized by [U.S. Code or Public Law citation].

***Example:***

*I am requesting funding for the Center Street Reconstruction Project in fiscal year 2026. The entity to receive funding for this project is the County of Jackson, located at 123 Main Street, Jackson, MI 49201.  The funding used to would be used for 2 miles of road reconstruction including excavation, aggregate base, drainage, shoulders, slope restoration, hot mix asphalt, signing and pavement marking. The project is an appropriate use of taxpayer funds because this stretch of roadway is a major route of travel in the county and is currently in poor condition.*

*The project has a Federal nexus because the funding provided is for purposes authorized by Section 133(b) of title 23, United States Code, as amended by title III of division A of the Infrastructure Investment and Jobs Act*

**Requirements for your Submission**

* Eligible recipients can only be government and non-profit entities*.*
* To be eligible, a project must reside within the fifth Congressional district of Michigan. (Monroe, Lenawee, Jackson, Calhoun, Hillsdale, Branch, St. Joseph, Cass, Berrien, Kalamazoo are counties within MI-05)
* Projects **MUST** have a federal nexus. To ensure a federal nexus exists for each funded project, the Committee will only fund projects that are tied to a federal authorization law.
* Memorials, museums, and commemoratives are **NOT** eligible for funding.
* You **MUST** include no less than 3 letters of support from elected officials or community leaders in your area expressing support for the project. Examples include:
  + A resolution from local government entity.
  + Letter signed by mayor, city council, township board, etc.
  + Letter signed by local community organizations.
    - Please note if you are a non-profit entity, one of these letters **MUST** come from a local government entity.
* Additionally, press articles about the project, documentation of the project being listed on community development plans or regional plans are also strongly encouraged.
* Requests with the following features may be given priority:
  + Funding from other sources such as state, local or non-government organizations.
  + The requested amount can complete the project.
* The requesting entity must answer every supplemental question required by the House Appropriations Subcommittee of jurisdiction. More information can be found in the FY26 Community Project Funding Resource Guide. **Answers to these questions should be submitted in a separate Word document.**

**Please fill out the following:**

Requesting Entity (Legal Title):

Full Address (Please write on one line):

Requesting Entity Staff Contact Information: Name/Title/Phone/Email *(Note: This should be the person who is best able to answer or field follow-up questions regarding the project)*:

Project Name:

Funding Amount Requested:

Total Cost of Project and breakdown of funding sources (Detail all local, state and/or private funds. Are these funds secured, expected, or you are still seeking?):

Description of the Project:

Project Justification (Need for the project):

If the entity was to receive the money by the end of this year, when would the project start date and end date be?

Federal Nexus Statement (Example language – *The project has a Federal nexus because it is for purposes authorized by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [insert U.S. Code or Public Law citation]):*

Justification for why the project is an appropriate use of taxpayer funds and is a public benefit:

If you are a public entity, is the project on your Capital Improvement Program: (Please provide documentation or explain why not)

Explanation of how the federal funds will be spent (for example, on equipment, construction, labor, etc.):

House Appropriations Subcommittee of Jurisdiction for the Request:

Federal Agency for the Request:

Account for the Request:

Cities in which the project is located and will be performed:

Are you submitting this request to another Member of Congress? If so, who?