



Congressman Tim Walberg
Service Academy Nomination Application 2013

Full Name: _____

Address of Record: _____

Phone Number: _____ Email: _____

Birth Date: _____ Social Security Number: _____ - _____ - _____

Mother's Name: _____ Father's Name: _____

Academics

High School last attended: _____
(Please list colleges attended, if any, on a separate sheet)

GPA: _____ Scale: _____ Class rank: _____ out of: _____ *(if your school does not rank, please estimate)*

Please fill out any scores which you have received. Please let us know if you plan to retake any of your tests.

SAT Scores: Reading: _____ Math: _____ Writing: _____ Composite: _____

ACT Scores: English: _____ Math: _____ Reading: _____

Science: _____ Reasoning: _____ Writing: _____ Composite: _____

Have you applied through other sources? Please check all that apply:

Senator Carl Levin
 Senator Debbie Stabenow
 Other (please list) _____

Academy Preferences

Please rank the academies below with #1 being your first choice for a nomination. Please rank only those to which you have already applied. You will not be given a nomination without a completed candidate file.

US Air Force Academy
 US Military Academy (West Point)

US Naval Academy
 US Merchant Marine Academy

I hereby declare that I am a United States Citizen and a legal resident of Michigan's Seventh Congressional District. I understand that submission of the requested information constitutes authorization for review of this information by Representative Tim Walberg, his staff, his Service Academy Review Board, the Academy Admissions Office, and the media. I understand that in addition to this application, I am also required to submit the items on the application check-list. I further understand that Representative Walberg's Jackson Office must be in receipt of all application materials no later than 5:00 p.m., Friday, October 11, 2013.

Signature: _____ Date: _____



Congressman Tim Walberg
Service Academy Nomination Application 2013

Checklist

All materials must be turned in no later than 5:00pm, Friday, October 11, 2013

Application for nomination

- Complete entire application form
- Please type or print neatly
- Sign and date application form

Materials from your school

- Official academic transcripts from high school and college (*if applicable*)
- Current class schedule (*may be included on transcript*)
- Standardized test scores (*ACT/SAT – may be included on your transcript*)

Resume (See example, following)

- Include extracurricular activities and employment history starting in 9th grade
- No more than two pages

Essay: "Why are you interested in a United States Service Academy as compared to another college or university with a Reserve Officer Training Corps (ROTC) program?"

- Please keep essay to 500 words or less

Letters of Recommendation

- Please include 3 to 5 letters
- Should be from people who applicant knows personally, and should attest to applicant's character, motivation to serve, and integrity
- Letters should be mailed directly to Congressman Walberg's Jackson Office (See address below)

Please mail or bring in your completed, signed, and dated application package to Congressman Walberg's Jackson office. Remember, all materials must be postmarked by Friday, October 11, 2013.

Please mail all materials to:
Congressman Tim Walberg
Attn: Elise Layton
800 W. Ganson St.
Jackson MI 49202

Sample Resume

Jane N. Doe

3418 Adams St • Tucson, Arizona 85355 • (555) 570-1212

JaneDoe@Gmail.com

Education

AGUA FRIA HIGH SCHOOL

- Attended 2001 to Present. Will graduate 24 May 2006
- 3.69 Cumulative GPA
- Top 5% of graduating class (100 students)

Extracurricular Activities

JROTC

- Kitty Hawk Air Society Commander (10,11,12)
- Executive Officer (11)

SCRAPBOOKING CLUB: Active member (9,10,11)

STUDENT COUNCIL

- Active member (9,10,11)
- Senior Class Secretary (12)

NATIONAL HONOR SOCIETY: Active member (10,11,12)

TENNIS

- Varsity letter (10,11,12)
- Junior Varsity (10)
- Team Captain (11,12)

Awards and Accomplishments

LEADERSHIP CONFERENCES

- Girls State, Tucson, Arizona (June 2004)
- National Youth Leadership Forum on Defense, Intelligence, and Diplomacy, Washington, DC (October 2003)
- Kitty Hawk Air Society Worldwide Conference, Daytona Beach, Florida (June 2002 and June 2003)

AWARDS

- Agua Fria School Board Award (2001-2002)
- American Legion Military Excellence Award (2003-2004)
- AIA Scholar Athlete Award (2001-2002, 2002-2003, and 2003-2004)

HONORS

- Member of the National Honor Roll (2004)
- Member of Who's Who Among American High School Students (2004)

Community Activities

- ADOPT-A-HIGHWAY – Responsible for picking up trash along I-10 West of Phoenix
- HABITAT FOR HUMANITY – Assisted in building a home for those less fortunate
- GOOD SHEPHERD RETIREMENT CENTER – Visit with elderly and sick, assist nurses with various activities
- HOPE'S CLOSET – Volunteered time in a thrift store that benefits New Life Women's Shelter
- ADOPT-A-FAMILY (Christmas) – Organized and was responsible for adopting one homeless family and providing them with a complete Christmas (gifts, meal, etc.)

Employment History

LITCHFIELD PARK RECREATION CENTER

- Recreation Aide – May 1999 to Present
 - Responsible for organizing and participating in Youth Sports Camps for children ages 5-12, including art, theater, sports, and outdoor activities
- Cashier/Receptionist – May 2003 to Present
 - Responsible for collecting money and passes for recreation activities, registering participants for classes, answering telephones, and providing quality customer service

Frequently Asked Questions on Service Academy Nominations

What are the basic eligibility requirements?

Each applicant for a nomination must meet the following eligibility requirements as of July 1st of the year of admission to an academy:

- Age: Be at least 17 years old, but not have passed the 23rd birthday
- Citizenship: Must be a U.S. citizen
- Marital Status: Must be unmarried, not pregnant, and without legal obligation to support children or other dependents
- Residence: In order to receive a nomination from Congressman Walberg, applicant must have his or her legal residence within the boundaries of the 7th Congressional District of Michigan
- Skill / Fitness: Must meet the medical, physical, and academic requirements of the Academy

What is a nomination?

Members of Congress may nominate applicants who meet the eligibility requirements established by law. A candidate may seek a nomination from the following:

- A member of the U.S. House of Representatives who represents the congressional district in which the candidate resides
- Both U.S. Senators from his or her state
- The Vice-President of the United States

It is in your best interest to request a nomination from any available source.

What is the difference between a nomination and an appointment?

A nomination is the authority from a nominating source (see above) for a candidate to be considered for entrance by an academy. An appointment is the actual slot for admission from the candidate's preferred academy.

Who do I contact to request an application for nomination from Congressman Walberg?

Contact my office at (517) 780-9075 to request a nomination application packet.

When do I apply for a nomination?

My nomination application period opens May 15th of each year for those candidates who are high school juniors and will be seniors the following school year, or who have already graduated.

What is the deadline for completing a nomination file?

The deadline for submitting a nomination packet to my District Office is October 11, 2013 for students entering academies in the summer of 2014.

What must be included in my nomination file?

A complete nomination file consists of the following items:

- Completed, signed application
- Materials from your school - transcript, class schedule, and standardized test scores
- Resume
- Essay requested on application
- Three to five letters of recommendation

What happens after I have completed my nomination file?

Applicants who submit a completed nomination file will be scheduled for an interview in early November. After the interviews (typically within 2-3 weeks), candidates will be notified by a phone call and in writing of the result of their application.

What criteria are used in selecting candidates?

Nominations are based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character, motivation, and the results of interviews are taken into consideration and compared with other applicants.

Does Congressman Walberg automatically nominate everyone who applies?

No. Applicants will be evaluated and only offered a nomination if their application is competitive.

Can I be nominated by Congressman Walberg to multiple academies?

Yes. You can be nominated to multiple academies depending on how well you have competed among this year's pool of candidates. It is also possible to win multiple appointments. Be sure to rank on your application the academies which you would like to attend if nominated.

How many academies are there?

There are five service academies.

Three reside within the Department of Defense:

- [U.S. Military Academy at West Point](#), New York
- [U.S. Naval Academy](#) at Annapolis, Maryland
- [U.S. Air Force Academy](#) at Colorado Springs, Colorado

One resides within the Department of Transportation:

- [U.S. Merchant Marine Academy](#) at Kings Point, New York

One resides within the Department of Homeland Security:

- [U.S. Coast Guard Academy](#) at New London, Connecticut

Are the requirements the same for all of the service academies?

No. Although many of the qualifications are similar, each academy operates under its own admissions guidelines. Visit the academy of your choice via their websites for each academy's particular admissions qualifications. It is not necessary to seek a nomination to the Coast Guard Academy, as the U.S.C.G.A. accepts candidates based on their own testing criteria.

Who should I ask to write a letter of recommendation on my behalf?

Some of the people applicants typically seek recommendations from include:

- Teachers
- Counselors
- Employers
- Coaches
- Clergy
- Scout Leaders

Congressman Walberg does not require a specific recommendation form. A letter of recommendation is sufficient. Do not submit more than five letters of recommendation.

Will I automatically be selected by the academy after I receive a nomination?

No. You will be placed among a select group of nominees, and the academy will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.

When will I know if I have been offered an appointment by an academy?

Academies will begin to notify candidates of their admission status in February. All offers of appointment are generally sent out by May. Several academies offer rolling appointments, and you may know as early as October or as late as May if you are receiving an appointment.

Can you explain the number of appointments and slots available each year to Congressman Walberg?

Each congressman is given 5 slots for each of three academies (West Point, the Naval Academy, and the Air Force Academy). For each slot that is open, the congressman can nominate up to ten candidates. Thus, if the congressman had four slots open and wished to fill all of them, he could nominate 40 students. The number of slots available (and thus, the number of students that Congressman Walberg can nominate) varies with each year depending upon the cadets/midshipmen currently enlisted. Please note that Congressman Walberg does not have to fill all or even any of the open slots. The Merchant Marine Academy grants 10 slots per congressman.

Does Congressman Walberg use the Competitive, Principal, or Principal with Competing Alternates Method?

In the past, Congressman Walberg has used the Competitive Method. Please check with the District Office at 517-780-9075 if you are interested in more information on the nomination methods.